

Lexington School District 4
Payroll Schedule
FY 2023-2024

**This schedule is subject to change with proper notification.*

Pay Period	Start Date	End Date	^School Deadline	^District Deadline	Pay Date
1.00	05/29/23	06/15/23	06/21/23	06/26/23	07/10/23
2.00	06/16/23	06/30/23	07/05/23	07/10/23	07/25/23
3.00	07/01/23	07/16/23	07/20/23	07/27/23	08/10/23
4.00	07/17/23	07/30/23	08/04/23	08/11/23	08/25/23
5.00	07/31/23	08/13/23	08/18/23	08/25/23	09/08/23
6.00	08/14/23	08/27/23	09/01/23	09/08/23	09/25/23
7.00	08/28/23	09/10/23	09/15/23	09/22/23	10/10/23
8.00	09/11/23	09/24/23	09/29/23	10/06/23	10/25/23
9.00	09/25/23	10/08/23	10/13/23	10/20/23	11/10/23
10.00	10/09/23	10/22/23	10/27/23	11/03/23	11/21/23
11.00	10/23/23	11/05/23	11/10/23	11/17/23	12/08/23
12.00	11/06/23	11/19/23	11/27/23	12/01/23	12/15/23
13.00	11/20/23	12/03/23	12/08/23	12/13/23	01/10/24
14.00	12/04/23	12/31/23	01/05/24	01/12/24	01/25/24
15.00	01/01/24	01/14/24	01/19/24	01/26/24	02/09/24
16.00	01/15/24	01/28/24	02/02/24	02/09/24	02/23/24
17.00	01/29/24	02/11/24	02/16/24	02/23/24	03/08/24
18.00	02/12/24	02/25/24	03/01/24	03/08/24	03/25/24
19.00	02/26/24	03/10/24	03/13/24	03/20/24	04/10/24
20.00	03/11/24	03/24/24	03/28/24	04/12/24	04/25/24
21.00	03/25/24	04/14/24	04/19/24	04/26/24	05/10/24
22.00	04/15/24	04/28/24	05/03/24	05/10/24	05/24/24
23.00	04/29/24	05/12/24	05/17/24	05/24/24	06/10/24
24.00	05/13/24	05/26/24	05/31/24	06/06/24	06/25/24
25.00	05/27/24	06/16/24	06/18/24	06/24/24	07/10/24
26.00	06/17/24	06/30/24	07/03/24	07/11/24	07/25/24

^Timesheets received after the 12:00 PM deadline will be processed on the next pay date. Please ensure that timesheets are: legible, have been recalculated, are signed by an administrator and have the account number listed.

Please contact Jessica Livingston for payroll related items.

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